



Your business in mind.



SAGE PAYROLL SERVICES

AFFORDABLE PAYROLL SOLUTIONS

■ Benefit from 24x7 accessibility

Access your company payroll information and get real-time reporting on a secure, online network that's available to you 24x7.

■ Multi-level security

You can be assured that your payroll data is securely maintained offsite with multi-level security features, including encryption and password protection.

■ Tax compliance

Sage Payroll Services handles all tax deposits, reporting, and filings. We keep up with the latest federal, state, and local tax regulations, so you don't have to.

■ Seamless integration streamlines the payroll process

Sage Payroll Services integrates seamlessly with Sage Software solutions including Sage MAS 90, Sage MAS 200, Sage BusinessWorks Accounting, Sage TimeSheet, Sage Accpac ERP, and Sage Abra HRMS, so that you can automatically transfer information between solutions without duplicating data entry.

■ Direct deposit flexibility

Our direct deposit option offers the convenience of having employee paychecks deposited directly into their accounts. With a few simple clicks, you can designate your employees as direct deposit or regular paycheck.

■ Reduce payroll processing errors

Sage Payroll Services provides real-time gross-to-net calculations during payroll processing and allows you to run an interactive payroll register prior to approving payroll, reducing the possibility of errors and saving time.



Get payroll your way with Sage Payroll Services, the flexible and affordable payroll outsourcing solution. Sage Payroll Services handles payroll deposits, reporting and filing, and maintains all legislative changes for federal, state and local tax entities, so you don't have to. With Sage Payroll Services, there is no software to install; no hardware to buy; and no maintenance, upgrade, or support costs.

Reduce the possibility of errors before payroll is processed, and get the answers you need in real-time. You can easily access payroll information 24x7 using a secure online network and an Internet connection. Sage Payroll Services provides real-time gross-to-net calculations during payroll processing, as well as electronic report delivery and archive, benefit accrual tracking and "out-of-the-box" GL postings. And with Sage Payroll Services, you can choose to print checks in-house or subscribe to our check-printing service which includes printing and mailing of payroll checks.

Sage Payroll Services provides the flexibility to support multiple pay groups, making it easy for you to process payroll on a variety of different employee levels. Sage Payroll Services supports an unlimited number of departments with multiple pay groups, as well as the ability to import data and pay multiple pay groups with the same pay date.

Sage Software has been providing payroll solutions to businesses for over 20 years, and over 6,000 customers currently subscribe to our outsource services. We provide solutions that help automate the payroll and compliance processes, minimizing the risk of penalties and providing more time for businesses to focus on what they do best.

With Sage Payroll Services, you get total solutions from a single source.



Sage Payroll Services

Affordable Payroll Solutions

Sage Payroll Services Workflow

- Client maintains company, employee, and payroll code data.
- Client inputs, reviews, and approves time entry.
- Sage Payroll Services provides real-time gross-to-net calculations.
- Sage Payroll Services provides client with electronic report delivery and archive; client receives online, secure, real-time access and reporting capabilities.
- Sage Payroll Services handles tax and direct deposits, reporting, and filing.
- Sage Payroll Services allows the option of printing checks in-house or subscribing to check printing service.
- Sage Payroll Services provides full data download, enhancing your reporting capabilities by enabling you to store data locally.

Integration with Sage Software products

Sage Payroll Services integrates with Sage Accpac ERP, Sage BusinessWorks Accounting, Sage TimeSheet, Sage MAS 90, and Sage MAS 200 general ledgers and bank reconciliation components, and sends payroll transactions, including bank reconciliation, back to your Sage software giving your company timely access to financial data.

Integration with Sage Abra HRMS simplifies the payroll process and automatically links Abra Attendance plans to earnings codes in Sage Payroll Services. Sage Abra HRMS integration automatically:

- Adds new hires to the Sage Payroll Services database
- Sets up employee deductions in Sage Payroll Services based on benefit enrollments
- Sage Payroll Services sends payroll data back to Sage Abra ESS to allow employees to view Payroll History.

Sage Payroll Services integrates with Sage TimeSheet, eliminating the need for tedious re-entry of timesheet information, saving time and reducing the likelihood of errors sometimes associated with re-entry of timesheet data. With Sage TimeSheet:

- Employees can record hours according to location, organization level, department, project and profit center.
- Managers can calculate pay and report on overtime, vacation, holidays and sick hours on a per-employee basis.
- An unlimited number of user-definable pay rules ensures that employees enter data more accurately.
- Managers can easily add employees, assign security profiles and pay rules, and manage group and level dependencies.
- Automatically record employee expenses for easy reimbursement and reporting. Sage TimeSheet records mileage, tolls and other user-definable expenditures and allows a description and GL code for the expense entry in Sage Payroll Services.

Sage Payroll Services
Print Checks/Advices

Print Type: ☒ Check ☐ Direct Deposit

Payroll Run: ☐ Regular Check, 10/21/2005, Staff Biweekly ☐ Regular Check, 10/21/2005, Executive Biweekly

Form Alignment (optional):
Horizontal Offset: 0 inches
Vertical Offset: 0 inches

Last Check Number:
First Check Number:
Include Signature: ☐ Yes ☒ No

Forms needed to print selected run: 0
Total net pay of selected run: 0

Sage Payroll Services
Employee

Employee: Donald Adams (101)

Last Name	First Name	Employee ID	SSN	Status
Adams	Donald	101	010-00-8010	Active
Abright	Albert	135	223-36-8673	Active
Anderson	Rebecca	140	852-40-0443	Active
Atwater	Christina	130	176-40-3400	Active
Baker	Robert	151	336-84-8021	Active
Bachman	James	132	134-04-5688	Active
Chen	Nora	147	565-13-2487	Active
Finn	Sam	126	245-44-6179	Active
Margolis	Mary	127	447-80-4386	Active
Moreland	Beverly	152	543-40-3009	Active

Personal* Pay Info* Earnings

General Information:
Employee ID: 101
First Name: Donald
Last Name: Adams
SSN: 010-00-8010
Address: 1401 West 1st St.
City: Little Rock
State: AR ZIP: 72209
Country: USA
Phone: 501-370-9177
Fax:
Email:
Gender: Male Birth Date: 12/01/1958

Secondary Contact:
Name:
Phone:
Relationship: Other

Sage Payroll Services also provides:

- New hire reporting
- Unlimited earnings and deductions
- Unlimited departments
- Ability to define Workers' Compensation providers, classification codes and rates for your organization.
- Ability to allocate payroll entries to multiple Workers' Compensation class codes.